



## POPLAR CREEK PUBLIC LIBRARY DISTRICT

MAIN  
1405 South Park Avenue  
Streamwood, IL 60107-2997  
phone: (630) 837-6800 fax: (630) 837-6823

BRANCH  
4300 Audrey Lane  
Hanover Park, IL 60133-6757  
phone: (630) 372-0052 fax: (630) 372-0024

### **MEETING OF THE BOARD OF TRUSTEES OF POPLAR CREEK PUBLIC LIBRARY DISTRICT**

Date: February 16, 2017

Time: 7:00 p.m.

Place: Mercedes A. McGowen Board Room

#### AGENDA

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. President's Report:
  - IEA SCORE Presentation–Kathy Griffen, VP IEA
  - Library Card Pics reminder
5. Public Forum Q&A
6. Secretary's Report – Secretary Prosser
  - A. Motion–Minutes of Regular Board Meeting – January 19, 2016  
Request the Board approve the minutes of the Regular Board Meeting of January 19, 2016 as presented.
  - B. Correspondence
7. Treasurer's Report – Treasurer Carl
  - A. Motion – Approval of Semi-Monthly Expenditures  
Request Board to approve the semi-monthly expenditures in the amount, \$434,556.81 from January 13, 2017 through February 2, 2017.
  - B. Business Manager's Report – Sue Haisan

8. Executive Director's Report – Debra Stombres

9. Current Business:

A. HVAC Update – Debra Stombres

Discussion/Motion-Request the Board to approve the proposal from Engberg Anderson Architects not to exceed \$32,000.00 for design services for the replacement of the HVAC system.

10. New Business

A. Motion Approval of PCPLD Policies.

1. Motion to request the Board to approve the Freedom of Information Act FOIA Policy as presented.
2. Motion to request the Board to approve the Study Room Policy as presented.
3. Motion to request the Board to approve the Purchasing Policy as presented.
4. Motion to request the Board to approve the Fund Balance Policy as presented.
5. Motion to request the Board to approve the Capitalization Policy as presented.
6. Motion to request the Board to approve the Credit Card Purchasing Policy as presented.

11. Comments/Topics for March Board Meeting

12. Adjournment

Request the Board to adjourn to regular meeting of March 16, 2017.