

MEETING MINUTES OF THE BOARD OF TRUSTEES OF POPLAR CREEK PUBLIC LIBRARY DISTRICT

Thursday March 16, 2017

7:00 p.m.

Mercedes A. McGowen Board Room

1. **Call to Order**–President Candace McCreary called the meeting to order at 7:00 p.m.

2. **Roll Call**–Trustees Carl, Moinuddin, Mondragon, Prosser and President McCreary.

Absent–Trustee Hulke and Porter

Also Present–Executive Director Debra Stombres, Deputy Director Kris Kenney, Deputy Director Ron Pauli, Business Manager Sue Haisan, Administrative Assistant Deborah Muscarello and Head of Circulation Sue Melone.

3. **Pledge of Allegiance**

4. **President’s Report.**

ILA Trustee Forum–Trustee Prosser updated the Board on censorship and privacy forums.

5. **Public Forum–Questions concerning agenda–None**

6. Trustee Carl moved and Trustee Prosser seconded a motion to accept the agenda as presented.

Roll Call Ayes Carl, Moinuddin, Mondragon, Prosser and President McCreary

Nays

Absent Hulke and Porter

Motion Passed

7. Secretary's Report--Secretary Prosser

a. Trustee Prosser moved and Trustee Moinuddin seconded a motion to request the Board to approve the minutes of the regular Board meeting of February 16, 2017 as presented.

Roll Call Ayes Carl, Moinuddin, Mondragon, Prosser and President McCreary
 Nays
 Absent Hulke and Porter

Motion Passed

b. Correspondence--Annual Streamwood Stride hosted by Streamwood Park District

8. Treasurer's Report--Treasurer Carl

a. Trustee Carl moved and Trustee Prosser seconded a motion to request the Board to approve the semi-monthly expenditures in the amount of \$459,981.24 from February 10, 2017 through March 10, 2017.

Roll Call Ayes Carl, Moinuddin, Mondragon, Prosser and President McCreary
 Nays
 Absent Hulke and Porter

Motion Passed

b. Business Manager's Report--Sue Haisan reported to the Board

9. Executive Director's Report--Debra Stombres reported to the Board

10. Current Business

a. Preliminary Budget Discussion/Direction--Sue Haisan discussed the tentative budget with the Board

b. President McCreary moved and Trustee Prosser seconded a motion to request the Board to approve/adopt suggested updates of the strategic plan.

Roll Call Ayes Carl, Moinuddin, Mondragon, Prosser and President McCreary
 Nays
 Absent Hulke and Porter

Motion Passed

11. New Business

a. Motion approval of PCPLD Policies

1. Trustee Moinuddin moved and Trustee Carl seconded a motion to request the Board to approve the internet policy as presented.

Roll Call Ayes Carl, Moinuddin, Mondragon, Prosser and President
McCreary

Nays

Absent Hulke and Porter

Motion Passed

2. Trustee Moinuddin moved and Trustee Mondragon seconded a motion to request the Board to approve the fines and fees policy as presented.

Roll Call Ayes Carl, Moinuddin, Mondragon, Prosser and President
McCreary

Nays

Absent Hulke and Porter

Motion Passed

b. Trustee Carl moved and President McCreary seconded a motion to request the Board to approve the writing of a 100k+ Solar Energy Grant proposal in response to the Ebsco Solar Energy Library Grant.

Roll Call Ayes Carl, Moinuddin, Mondragon, Prosser and President
McCreary

Nays

Absent Hulke and Porter

Motion Passed

c. Trustee Carl moved and Trustee Prosser seconded a motion to request the Board to approve the purchase of a circulation desk not to exceed \$22,930.00

Roll Call Ayes Carl, Moinuddin, Mondragon, Prosser and President
McCreary

Nays

Absent Hulke and Porter

Motion Passed

d. Trustee Carl moved and Trustee Prosser seconded a motion to request the Board to approve updates to the website.

Roll Call Ayes Carl, Moinuddin, Mondragon, Prosser and President
McCreary

Nays

Absent Hulke and Porter

Motion Passed

e. Trustee Carl moved and Trustee Moinuddin seconded a motion to request the Board to approve an update to the library logo.

Roll Call Ayes Carl, Moinuddin, Mondragon, Prosser and President
McCreary

Nays

Absent Hulke and Porter

Motion Passed

f. Trustee Prosser moved and Trustee Mondragon seconded a motion to request the Board to select landscaper DP Landscaping not to exceed \$14,416.00.

Roll Call Ayes Carl, Moinuddin, Mondragon, Prosser and President
McCreary

Nays

Absent Hulke and Porter

Motion Passed

12. Public Forum-Questions concerning the Library-None

13. Comments/Topics for April Board Meeting–Select the date for the Budget Meeting

14. Adjournment

Trustee Carl moved and Trustee Prosser seconded a motion to adjourn to the next Board Meeting of April 20, 2017.

Voice Vote Unanimous

Motion Passed

Adjourned at 8:47 p.m.

Mary Prosser
Secretary

Deborah Muscarello
Administrative Assistant