



POPLAR CREEK PUBLIC LIBRARY DISTRICT

MAIN
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BRANCH
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MEETING OF THE BOARD OF TRUSTEES OF POPLAR CREEK PUBLIC LIBRARY DISTRICT

Date: June 15, 2017

Time: 7:00 p.m.

Place: Mercedes A. McGowen Board Room

AGENDA

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. President's Report:
 - A. Swearing in New Trustee-Eva Porter
5. Public Forum – Questions concerning agenda
6. Motion to accept agenda as presented
7. Secretary's Report – Secretary Porter
 - A. Motion-Minutes of Regular Board Meeting –May 18, 2017
Request the Board approve the minutes of the Regular Board Meeting of May 18, 2017 as presented.
 - B. Motion-Minutes if Special Board Meeting-May 4, 2017
Request the Board to approve the minutes of the Special Board Meeting of May 4, 2017 as presented.
 - C. Correspondence
8. Treasurer's Report – Treasurer McCreary
 - A. Motion – Approval of Semi-Monthly Expenditures
Request Board to approve the semi-monthly expenditures in the amount of \$748,591.46 from May 13, 2017 through June 9, 2017.
 - B. Business Manager's Report – Sue Haisan
9. Executive Director's Report - Debra Stombres

10. Current Business:

- A. Motion-Approve 2017-2018 budget as presented
Request the Board to approve 2017-2018 budget as presented
- B. Motion/Discussion HVAC Contract
- C. Motion-After Hours Chamber Event
Request the Board to approve serving wine at the chamber after hours event in the art hallway while Library is open
- D. Motion/Discussion Compensation Program Job Structure/salary levels and Performance Merit Matrix-Debra Stombres
Request the Board to Approve as Presented
- E. Secretary's Audit Report-Trustees Harry and McCreary

11. New Business

- A. Motion-Ordinance 17-01 Public Non Resident Card
Request the Board Approve Ordinance 17-01 to participate in the Public Nonresident Card Participation Program
- B. Motion-Resolution 17-02 Prevailing Wage
Request the Board Approve to Adopt a Resolution 17-02 for the Prevailing Wage
- C. Policies
- Motion to Approve Loan Periods Policy
Request the Board to approve the Loan Periods Policy
 - Motion to Approve Art Exhibit Gallery Wall Policy
Request the Board to approve the Art Exhibit Gallery Wall Policy
 - Motion to Approve Collection Development Policy
Request the Board to Approve the Collection Development Policy
 - Motion to Approve General Exhibit Policy for Library
Request the Board to Approve the General Exhibit Policy for Library
 - Motion to Approve Public Comment and Recording Policy
Request the Board to Approve the Public Comment and Recording Policy
 - Motion to Approve the Social Media Policy
Request the Board to Approve the Social Media Policy
- D. Appointment of Building and Grounds Committee-President Mary Prosser
- E. Hanover Park Veteran's Memorial Brick Program Discussion/Motion
- F. Motion/Discussion to change the Board Meeting start time to 6:30 p.m.

12. Public Forum – Questions concerning library

13. Motion to Adjourn to Executive session 95ilcs 120/20) (c) (21) Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06

Tape Dates-12/18/14, 6/25/15, 7/16/15, 12/12/15, 12/17/15, 5/9/16, 6/16/16, 10/20/16 and 12/15/16.

Minutes to Approve-12/15/16 and 5/18/17

14. Comments/Topics for July Board Meeting

15. Adjournment

Request the Board to adjourn to regular meeting of July 20, 2017.