

SPECIAL MEETING MINUTES OF THE BOARD OF TRUSTEES OF POPLAR CREEK PUBLIC LIBRARY DISTRICT

Thursday July 13, 2017

2:00 p.m.

Mercedes A. McGowan Board Room

1. Call to Order–Trustee McCreary called the meeting to order at 2:00 p.m.

2. Roll Call–Trustee Harry, Trustee Hulke, Trustee Kennedy (arrived at 2:07), Trustee Khan, Trustee McCreary, Trustee Porter (arrived at 2:13).

Absent–President Prosser

Also Present–Executive Director Debra Stombres, Administrative Assistant Deborah Muscarello, Business Manager Sue Haisan, Maintenance Services Manager Bill Slayton and Engberg Anderson Architects Representative Nathan Van Zuidam

3. Pledge of Allegiance

4. Discussion/Decision concerning HVAC bids

Nathan Van Zuidam discussed the five rebids with the Board. The lowest bid came in from Jensen’s Plumbing and Heating at \$398,937.00.

Trustee McCreary asked if they were a local company, the reply was yes they are local in Woodstock, IL.

Debra Stombres advised the Board that the lowest bid the last time was \$430,000.00.

The alternative for the system was \$55,000 on the last bids and this round the price is \$78,000, we cannot afford to do the alternative this year, it can be added and we will rebid.

Trustee Hulke moved and Trustee Kennedy seconded a motion to accept the base bid from Jensen’s Plumbing and Heating not to exceed \$398,937.00.

Roll Call Ayes Harry, Hulke, Kennedy, Khan, McCreary and Porter

 Nays

 Absent Prosser

Motion Passed

5. Discussion/Decision concerning Hanover Park Water Bills

Debra Stombres distributed a handout and discussed it with the Board. In 2013 a new meter was put in and read monthly rather than every other month, we also installed water saver toilets to conserve water. We paid our bill in good faith. Bill Slayton evaluated bills with Sue Haisan's input.

Trustee McCreary stated that the bill goes back 10 years, in researching the Board meetings this bill was decided in a closed meeting with no motion in open meeting (oma violation).

The decision was made for Debra Stombres to draft a letter to the Board, Finance Director and the Mayor stating that we have reviewed this issue and consider the matter closed. At this time we will wait and see what the response is.

6. Motion to adjourn to executive session @ 2:18 p.m.

Trustee Hulke moved and Trustee Khan seconded a motion to adjourn to executive session (5ILCS 120/2) (C) (11) to discuss litigation, when an action has been filed or when the public body finds that an action is probable or imminent.

Roll Call Ayes Harry, Hulke, Kennedy, Khan, McCreary and Porter

 Nays

 Absent Prosser

Motion Passed

7. Reconvene Special Board Meeting @ 2:29 p.m.

8. Adjournment

Trustee Kennedy moved and Trustee Khan seconded a motion to adjourn to the regular Board Meeting of July 20, 2017.

Voice Vote Unanimous

Adjourned at 2:30 p.m.

Deborah Muscarello
Administrative Assistant