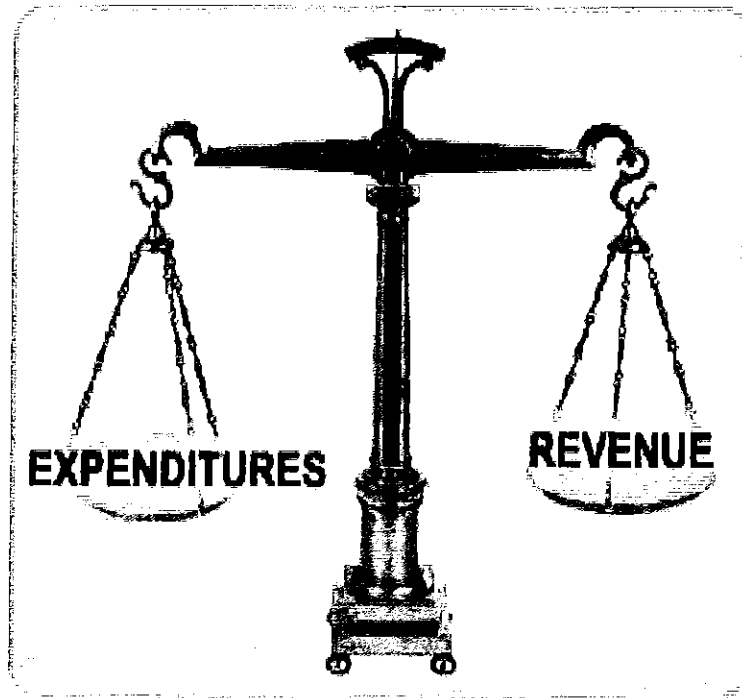


**Poplar Creek Public Library District**  
**Budget Proposal**  
**Fiscal year 7/1/17--6/30/18**



The following is the proposed operating budget for the Poplar Creek Public Library District for the fiscal year July 1, 2017 through June 30, 2018.

Includes

- Proposed revenue
- Proposed expenditures (General Fund)
- Proposed expenditures (Special Funds)
- Levy reference
- Proposed Capital Purchases

*Prepared by Sue Haisan, Business Manger*

**POPLAR CREEK PUBLIC LIBRARY DISTRICT - BUDGET PROPOSAL 2017 - 18**

<b>Income</b>	<b>FY 2017 Budget</b>	<b>FY @ 3/31/17</b>	<b>FY 2018-Proposed</b>	<b>% change</b>
<b>Tax Based Income</b>				
Cook County Taxes	5,265,040.00	5,069,232.00	5,534,653.00	5.1%
Dupage County Taxes	1,848,694.00	923,275.00	1,943,265.00	5.1%
Replacement Taxes	24,000.00	24,446.00	29,000.00	20.8%
<b>Total Tax Based Income</b>	<b>7,137,734.00</b>	<b>6,016,953.00</b>	<b>7,506,918.00</b>	<b>5.2%</b>
<b>Non-Tax Based Income</b>				
Fines	31,200.00	16,159.00	31,500.00	1.0%
Computer / Copier Fees	20,050.00	17,731.00	22,850.00	14.0%
Donations	1,000.00	2,221.00	10,000.00	900.0%
Other, miscellaneous	11,300.00	39,562.00	11,100.00	-1.8%
Interest earned	3,000.00	10,069.00	4,500.00	50.0%
E-rate Rebate * replaces grants	20,000.00	39,692.00	20,000.00	0.0%
<b>Total Non-Tax Based Income</b>	<b>86,550.00</b>	<b>125,434.00</b>	<b>99,950.00</b>	<b>15.5%</b>
<b>State Income</b>				
Per Capita Grant	51,111.98	0.00	51,482.63	0.7%
<b>Anticipated Revenue</b>	<b>7,275,395.98</b>	<b>6,142,387.00</b>	<b>7,658,350.63</b>	<b>5.3%</b>
<b>Expenses from Reserve funds</b>	<b>200,000.00</b>			
Parking lot resurfacing Main&Branch				

**POPLAR CREEK PUBLIC LIBRARY DISTRICT - BUDGET PROPOSAL 2017 - 18**

<b>Expenditures</b>	<b>FY 2017 Budget</b>	<b>FY @ 3/31/17</b>	<b>FY 2018-Proposed</b>	<b>% Change</b>
<b>Collections</b>				
Print Materials	187,000.00	111,111.00	188,800.00	1.0%
Electronic Materials / Access	304,040.00	186,270.00	300,500.00	-1.2%
Other Materials	2,200.00	1,688.00	2,200.00	0.0%
Collections Processing	17,000.00	12,644.00	19,500.00	14.7%
Security expenses	20,000.00	0.00	3,000.00	-85.0%
<b>Total Collection Expenditures</b>	<b>\$530,240.00</b>	<b>\$311,713.00</b>	<b>\$514,000.00</b>	<b>-3.1%</b>
<b>Personnel</b>	<b>FY 2017 Budget</b>	<b>FY 4/30/16</b>	<b>FY 2018-Proposed</b>	
Salaries and Wages	2,870,150.00	2,069,255.00	3,060,000.00	6.6%
Health Insurance	850,000.00	561,683.00	678,000.00	-20.2%
<b>Total Personnel Expenditures</b>	<b>\$3,720,150.00</b>	<b>\$2,630,938.00</b>	<b>\$3,738,000.00</b>	<b>0.5%</b>
<b>POPLAR CREEK PUBLIC LIBRARY DISTRICT - BUDGET PROPOSAL 2017 - 18</b>				
<b>Other Operation Expenditures</b>	<b>FY 2017 Budget</b>	<b>FY 4/30/16</b>	<b>FY 2018-Proposed</b>	
Travel & Training	30,605.00	12,744.00	27,310.00	-10.8%
Programming & Publicity	166,616.00	81,570.72	133,450.00	-19.9%
Supplies, misc, freight & shipping in	28,470.00	27,997.00	25,220.00	-11.4%
Computer maintenance / repairs	58,700.00	21,634.95	54,700.00	-6.8%
Furniture & Equipment	41,235.00	18,791.00	43,550.00	5.6%
Phone Equipment	1,000.00	501.00	1,000.00	0.0%
Mail Out	35,300.00	22,515.00	33,600.00	-4.8%
Administrative Expenses	35,300.00	30,761.07	24,950.00	-29.3%
Building Maintenance (supplies,repairs)	30,800.00	23,928.88	46,500.00	51.0%

Unaudited for management purposes only

Utilities	181,000.00	132,618.21	185,000.00	2.2%
Phone , Internet, Cable	75,000.00	59,128.62	32,000.00	-57.3%
Professional Services	127,000.00	123,058.00	122,000.00	-3.9%
Legal Services	16,000.00	3,364.00	15,500.00	-3.1%
Collection Services ( debt / patrons)	5,000.00	2,461.25	4,000.00	-20.0%
District Administration	18,000.00	11,252.41	8,000.00	-55.6%
Trustee Expense	7,000.00	4,903.00	4,000.00	-42.9%
leased equipment (copiers/printers)	31,000.00	20,071.13	27,000.00	-12.9%
<b>Total Other Expenditures</b>	<b>\$888,026.00</b>	<b>\$597,300.24</b>	<b>\$787,780.00</b>	<b>-11.3%</b>
<b>Sub-total Corporate Expenditures</b>	<b>\$5,138,416.00</b>	<b>\$3,539,951.24</b>	<b>\$5,039,780.00</b>	<b>-1.9%</b>
<b>Capital Expenditures</b>				
Capital Expenditures/ Computers	15,000.00	8,129.00	10,000.00	-33.3%
Capital Purchases / Bldg Improvement	309,500.00	312,572.48	699,600.00	126.0%
<b>Sub-total Capital Expenditures</b>	<b>\$324,500.00</b>	<b>\$320,701.48</b>	<b>\$709,600.00</b>	<b>118.7%</b>
<b>Total General Fund Expenditures</b>	<b>\$5,462,916.00</b>	<b>\$3,860,652.72</b>	<b>\$5,749,380.00</b>	<b>5.2%</b>

Unaudited for management purposes only

**POPLAR CREEK PUBLIC LIBRARY DISTRICT - BUDGET 2017-18 Proposal**

Special Fund Expenditures	FY 2017 Budget	FY @ 3/31/17	FY 2018 Proposed	% change
Public Liability Insurance*	60,000.00	56,952.00	60,000.00	0.0%
Bonds and Interest	1,657,088.00	1,244,912.50	1,630,350.00	-1.6%
Library Building and Sites#	230,000.00	138,005.00	230,000.00	0.0%
** cannot levy any monies without passage of .02 % ordinance for building maintenance (75ILCS 16/35-5(b))	used for payment to contract expenses; HVAC cleaning, snow, security system, etc...			
Unemployment Insurance#	6,000.00	1,859.56	5,000.00	-16.7%
Audit	8,500.00	9,968.00	9,618.00	13.2%
Workers Compensation Insurance	23,000.00	21,449.00	18,000.00	-21.7%
I.M.R.F. (Pension Fund)	300,000.00	224,217.00	340,000.00	13.3%
Social Security	190,000.00	163,081.00	220,000.00	15.8%
<b>Total Special Fund Expenditures</b>	<b>2,474,588.00</b>	<b>1,860,444.06</b>	<b>2,512,968.00</b>	<b>1.6%</b>

## Monies Levied By Poplar Creek Public Library District - FY 2016-17

Levied Fund	Levied Amount	Amount Extended	Balance In Fund @ YE 6/30/16	
Corporate	5,463,500.00	4,542,884.00	2,166,147.00	*includes capital projects fund
Social Security (FICA)	193,500.00	180,013.00	64,065.00	
I.M.R.F.	315,000.00	316,387.00	66,487.00	
Workers Compensation Insurance	23,000.00	19,638.00	10,223.00	
Unemployment Compensation Ins.	6,000.00	9,819.00	9,054.00	
Audit Fund	9,000.00	8,728.00	8,344.00	
Public Liability Insurance	60,000.00	66,550.00	118,112.00	
Library Building and Sites	230,000.00	188,742.00	-6,508.00	
Debt Service ( Bond )**	0.00	1,693,217.00	765,416.00	
<i>** not levied in aggregate request extension based on bond schedule</i>				
<b>Levy Totals</b>	<b>6,300,000.00</b>		<b>3,201,340.00</b>	

